



126th Anniversary Commemoration of Philippine Independence (2024)

organized, produced, and presented by the

PHILIPPINE INDEPENDENCE DAY COUNCIL, INC.

with the cooperation of the

CONSULATE GENERAL OF THE PHILIPPINES IN NEW YORK

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Mabuhay!

Thank you for your interest in participating in the Philippine Independence Day Parade Street Fair as a vendor, merchant, exhibitor or as a conductor of promotional activities. If you have participated with us before, you are already aware of the potential benefits that you can gain in the Street Fair. If this is your first time, welcome and be prepared to be amazed.

Our annual Independence Day celebration in New York is the most awaited event for Filipino-Americans and dubbed as the largest celebration of Philippine Independence Day outside of the Philippines. The daylong Street Fair stands out as one of the primary attractions of this grand festivity.

Herewith please find application/reservation forms for you to fill out and return to us in the enclosed self-addressed, self-stamped envelope to Czar Lopez (*Mail Address: 26 Lani Street Monroe Twp., NJ 08831*) or through email (CLopez@pidci.org). Applications are accepted on a First-Paid First-Served basis. Assure yourself of renting a booth(s) upon receipt of these forms before the deadline of April 28, 2024.

In compliance with NYC Street Activity Permit Office regulations total Booth Rental Fee should be paid with two separate payment: first (1st) payment is for Vendor Participation Fee (\$400.00 per booth) while second (2nd) payment is for the Administrative Fund (covering the costs of permits, inspections, clean up, and many other expenses for the efficient operation of the Street Fair, the Cultural Festival and the Independence Day Parade). In this regard, please refer to the enclosed Booth Rental Rate chart.

Important: Please note New York Fire Department (FDNY) directive governing requirements on fire extinguishers, fuel handling, etc. will be subject to thorough inspections (by FDNY and/or PIDCI officials) at set-up time & throughout the day.

So, hurry and SEND your completed application forms with your payments.

Maraming salamat for your continuing support and participation.

PHILIPPINE INDEPENDENCE DAY STREET FAIR COMMITTEE

CZAR LOPEZ
CHAIRMAN

AIDA TAGLE
CHAIRWOMAN

MARIA NUCUM
CHAIRWOMAN

ARMAN DAVID
PIDCI PRESIDENT

PHILIPPINE INDEPENDENCE DAY COUNCIL INC.

c/o Manny B. Quintal Law Office - 291 Broadway, Suite #1501, New York, NY 10007-1858
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1-860-GO-PIDCI (860-467-4324)
PIDCI2023-2024



126th Philippine Independence Day: **Preserving Our Filipino Culture And Heritage To Unite Generations**

Philippine Independence Day Parade 2024

SUNDAY, JUNE 2, 2024 - NEW YORK CITY

INDEPENDENCE DAY STREET FAIR

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STREET VENDOR/MERCHANT/EXHIBITOR APPLICATION AGREEMENT RULES AND GUIDELINES

The **VENDOR/EXHIBITOR** participating in the aforementioned Street Fair **must** abide by the following rules and regulations:

The following are **official directives** from the New York City Fire Department (**FDNY**) that specifically apply to **Food Vendors**:

1. You are required to have **TEN (10) GALLONS OF WATER**.
2. If deep frying, you are required to have **NO LESS THAN TWO (2) CLASS K FIRE EXTINGUISHERS**.
3. If cooking, with **LPG** (Liquid Propane Gas), you are required to have **NO LPG TANK LARGER THAN 20 LBS (POUNDS) AND NOT TO KEEP ANY EXTRA LPG CYLINDER OR TANK ON THE SITE OF YOUR BOOTH/S**. (Extra Cylinders or tanks should be stored away such as your parked vehicle or elsewhere far away)

For all Vendors and Exhibitors using POWER GENERATORS, FDNY requires that you have NO EXTRA GASOLINE OR OTHER COMBUSTIBLE FUEL AT YOUR BOOTH/S. (Fill up your Generator Fuel Tank and store extra Gasoline or other fuel containers away from Street Fair Area such as your parked vehicle or elsewhere far away.)

VENDORS AND EXHIBITORS COMPLIANCE TO ABOVE FIRE DEPARTMENT REQUIREMENTS ARE SUBJECT TO INSPECTION BY FIRE DEPARTMENT (FDNY) PERSONNEL AND/OR PIDCIFIRE MARSHALS OR OTHER PIDCI AUTHORIZED PERSONNEL DURING SETUP AND ANYTIME IN THE COURSE OF THE DAY.

INSPECTION REPORT

Times of Inspection: 1. _____ 2. _____ 3. _____

Name of ☐ Vendor or ☐ Exhibitor: _____ Booth No/s: _____

Vendor/Exhibitor's Representative: _____ Signature: _____

Compliance Report:

Inspection 1: Time: _____ Requirement #1 (above): _____

Requirement #2: _____ Requirement #3: _____ Requirement 4: _____

Extra Gasoline/Fuel for Generator: _____

Inspection 2: Time: _____ Requirement #1 (above): _____

Requirement #2: _____ Requirement #3: _____ Requirement 4: _____

Extra Gasoline/Fuel for Generator: _____

Inspected by: _____ Time: _____ / _____ Time: _____



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STREET VENDOR/MERCHANT/EXHIBITOR APPLICATION AGREEMENT

RULES AND GUIDELINES

1. The number of booths is limited and thus, **ONLY PAID APPLICATIONS** will be considered on a **FIRST PAID – FIRST SERVED** basis.
2. Vendor/Exhibitor of any **Food Items** must have a proper permit, license or specific authorization from the New York City Department of Health.
For **non-food items**, Vendor/Exhibitor must have the appropriate permit and/or license from the Department of Consumer Affairs.

A copy of the license and/or permit must be mailed to the Street Fair Committee (see address below). In addition, a copy of said permit/license must be made available when requested by a PIDCI Street Fair Committee inspector and/or a NYC government agent.

3. The Vendor/Exhibitor shall provide their own/chairs and tables for their and customers' use. Sturdy tables must be used to display food or merchandise for sell/display. The Street Fair Committee (organizer) will have limited tables or chairs for rent at reasonable rates. Rentals are paid in advance and must be accompanied by a returnable deposit equal to the rental cost cash only.
4. **Vending, storage, or display** of food or non-food items (equipment, supplies, implements, etc.) **outside the specified rented booth/s space or on the street/sidewalk is strictly prohibited.**
5. All cooking grease, oils, shall not be permitted to spill or drip onto the street, sidewalk nor charcoal ashes be permitted to be dumped on the street curb. Cooking grills, stoves and woks must have a protective covering or trap underneath to avoid spillover. The City of New York **requires FOOD VENDORS to PROVIDE PROPER CONTAINER for USED OIL or GREASE** to avoid spilling or discarding the OIL or GREASE on the ground. Street Fair Committee will conduct inspections AT SET UP, DURING THE DAY AND AT END OF DAY.
6. The Vendor/Exhibitor must provide their own trash receptacle/s for recyclable materials in compliance with the regulations of the New York City Department of Sanitation.
7. The Vendor/Exhibitor shall be responsible for the clean-up of its rented space and its general surrounding area. **(See also Rule No. 4 above.)**
8. Vendors/Merchants/Exhibitors or others shall be provided by the Street Fair Committee with a sign or signs with the Vendor's/Merchant's/Exhibitor's or other's business name printed on it. **PIDCI and the Street Fair Committee reserves all rights to assignment of space rented to the Vendor/Merchant/Exhibitor or other.**
9. **Payment Policy:**

Payment Options:

Zelle: treasurer@pidci.org (Business Name: Philippine independence Day Council Inc.)

CERTIFIED CHECK payable to **PIDCI**. (*Payments by Certified Checks must be in U.S. funds payable to PIDCI and MAILED and POSTMARKED to or RECEIVED by the PIDCI officer whose name and address appears below on or before the deadline of April 28, 2024. Acceptance of application will be issued in due time by the Street Fair Committee.*)

10. **An Acceptance Letter will be issued when the vendor/merchant/exhibitor's CHECKS HAVE CLEARED. This acceptance letter is also presented to the Licensing Center to get your license.**
11. Paid applications received prior to or by April 28, 2024 shall be assigned booth space on a **FIRST PAID – FIRST SERVED** basis. After April 28, 2024, the policy shall be on “**availability.**”



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STREET VENDOR/MERCHANT/EXHIBITOR APPLICATION AGREEMENT

RULES AND GUIDELINES

12. **Cancellation Policy:** Cancellations before April 28, 2024 shall be subject to forfeiture of **50%** of the total rental amount to cover administrative costs. After April 28, 2024, **NO REFUNDS** will be given.
13. The sale or consumption of alcoholic beverages of any kind is prohibited at any time during the Street Fair and the same shall be subject to confiscation upon request by the proper authority.
14. Set-Up Time for all Vendors and/or Exhibitors – 10:00 A.M. (Or when authorization is given.) Utility vehicles/vans- shall park along **24th Street and/or 25th Street. DOUBLE PARKING IS STRICTLY PROHIBITED – Vehicles will be towed by the NYPD without prior notice.** Vehicles shall not have access to any portion of Madison Avenue between 23rd and 26th Street.
15. Assigned space may be changed without notice due to circumstances beyond control of PIDCI Independence Day Street Fair Committee, i.e. road, sidewalk, building repairs, emergency, security concerns and/or sudden changes/orders made by the New York City Parks and/or N.Y. Police Department (NYPD) and/or Fire Department of New York (FDNY). In such cases, the 2024 PIDCI Independence Day Street Fair Committee shall not be held responsible nor liable.
16. **In all cases, PIDCI 2024 and/or the PIDCI Independence Day Street Fair Committee reserve all rights to final assignment of space/s rented to the Vendor/Exhibitor/Merchant.**

DEADLINE FOR FILING THIS APPLICATION/AGREEMENT – APRIL 28, 2024

– FIRST PAID – FIRST SERVED BASIS –

I/We _____ of _____
Person in Charge Name of Vendor/Exhibitor

with address at _____
have thoroughly read these three (3) pages of Rules and Guidelines of the PIDCI Street Fair Committee 2022 and those of pertinent New York City agencies and will comply with the herein stipulated rules and guidelines.

Signature _____ Date: _____
Tel: _____

For Information on New York City agencies Rules and Guidelines and/or Permits and Licenses:

(Food) - NYC Department of Health Licensing Center (42 Broadway, Fifth Floor, New York, NY 10004) | Telephone: (212) 487-4436
(Non-Food) - NYC Department of Consumer Affairs (42 Broadway, Fifth Floor, New York, NY 10004) | Telephone: (212) 487-4104

SEND COMPLETED FORM AND SIGNED 3-PAGES OF RULES AND GUIDELINES TO:

Czar Lopez (Street Fair Chairperson)

Mail: **Address:** 26 Lani Street Monroe Twp, NJ 08831 (with **CERTIFIED CHECK** or a copy of **ZELLE CONFIRMATION**)

Email: clopez@pidci.org (with proof of payment)

The **DEADLINE Sunday, April 28, 2024.**

Payment options: Zelle: treasurer@pidci.org (Business Name: Philippine independence Day Council Inc.)

CERTIFIED CHECK payable to **PIDCI**.



Philippine Independence Day Parade 2024

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INDEPENDENCE DAY STREET FAIR

RENTAL RATE CHART for ALL BOOTHS

(TOTAL=Vendor Participation Fee PLUS Contribution to Administrative Fund)

FOOD and NON-FOOD VENDORS/EXHIBITORS

Payment Terms:	1st Payment	2nd Payment	TOTAL
Booth Location	Vendor Participation Fee	Administrative Fund	Booth Fee
Street Corner Booth (#A)	\$400.00	SPONSOR**	\$400+SPONSOR**
In-Between Booth (#B)	\$400.00	\$1,200.00	\$1,600.00
Mid-Block Corner Booth (#C)	\$400.00	\$1,600.00	\$2,000.00

** SPONSOR gets Street Corner Booth (#A), Full-Page/Full-Color Ad at the Commemorative Program (Souvenir Journal) and will be listed in all promotional and advertising materials.

Payment Options:

Zelle: treasurer@pidci.org (Business Name: Philippine independence Day Council Inc.)

CERTIFIED CHECK payable to **PIDCI**. (Payments by Certified Checks must be in U.S. funds payable to PIDCI and MAILED and POSTMARKED to or RECEIVED by the PIDCI officer whose name and address appears below on or before the deadline of **April 28, 2024**. Acceptance of application will be issued in due time by the Street Fair Committee.)

SAMPLE LAYOUT OF BOOTHS BELOW (NOT SCALED):

BOOTH SIZES: NON-FOOD VENDORS 10 x 6, FOOD VENDORS 10 X 9

